



Republic of the Philippines
Department of Education
Region IV-A CALABARZON
Province of Quezon
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS
Brgy. Pitol, Tayabas City



DEPED-TAY-DM-SGOD-19- 475

**TO : OIC-ASSISTANT SCHOOLS DIVISION SUPERINTENDENT,
CHIEF EDUCATION SUPERVISORS, HEADS, PUBLIC
ELEMENTARY AND SECONDARY SCHOOLS AND
ALL OTHERS CONCERNED**

FROM : ANIANO M. OGAYON, CESO V
Schools Division Superintendent

**SUBJECT : DIVISION MONITORING, EVALUATION AND ADJUSTMENT
(DMEA)**

DATE : DECEMBER 6, 2019

1. Pursuant to DepEd Order 44 s. 2010 known as "Adoption of KRT 3: Quality Assurance and Accountability Framework" Institutionalization of the Quality Management System in DepEd, SDO Tayabas City strengthens monitoring and evaluation by conducting DMEA on December 10-13, 2019 at St. Jude Coop Hotel and Resort, Brgy. Isabang, Tayabas City.
2. The objectives of the conduct of DMEA are:
 - a. Review, gather and document issues and concerns on the implementation of the 2019 Quarter Programs, Projects and Activities.
 - b. Present issues and recommendations related to PPAs implementation.
 - c. Adjust Annual Implementation Plan for 2020.
3. Participants to this training are school heads, department heads and selected SDO personnel. Please see the attached enclosure for the complete list of participants per day.
4. School Heads are requested to bring their Annual Implementation Plan (AIP) and accomplished DMEA template shared on the google drive account per school while the SDO participants is the existing AIP and DMEA template for the workshop.
5. Participants are requested to bring laptop and extension wire.
5. Registration will start at 7:30 a.m. and opening program at exactly 8am.
6. Expenses shall be charged to HRTD fund while travel and other related expenses of the participants are charged against local funds subject to the usual accounting and auditing rules and regulations.

We, the personnel of the City Schools Division of the City of Tayabas commit to continuously SOAR HIGH.

*S-atisfy customers' needs O-optimize the use of ICT enabled system A-dvocate the promotion of healthy schools R-ender timely and responsive services
H-elp create a child-friendly environment I-integrate QMS in all SDO activities G-overn a gender sensitive and safe workplace H-ail quality standards*



tayabas.city@deped.gov.ph



tayabas.depedr4a.ga



(042) 710-0329 or (042) 797-0773



7. Immediate dissemination of this memorandum is desired.

Quarterly Division Monitoring, Evaluation and Adjustment (DMEA)

Time	Day 1 (December 10, 2019)	Day 2 (December 11, 2019)
7:00-8:00	Registration	
8:00 – 8:30	Opening Program	MOL
8:30 – 10:00	School Heads Presentation Group 1 and 2 Discussion of Presentation Synthesis of Discussion	Workshop on PPAs Adjustment and Agreement
10:00 – 10:15	BREAK	
10:15 – 12:00	School Heads Presentation Group 3 and 4 Discussion of Presentation Synthesis of Discussion	Workshop on PPAs Adjustment and Agreement
12: 00 – 1:00	LUNCH BREAK	
1:00 – 3:00	School Heads Presentation Group 5 and 6 Discussion of Presentation Synthesis of Discussion	Presentation of Adjusted PPAs
3:00 – 3:15	BREAK	
3:15 – 5:00	School Heads Presentation Group 7 and 8 Discussion of Presentation Synthesis of Discussion	Presentation of Adjusted PPAs Closing Program
5:00 – 5:30	Debriefing	

Time	Day 3 (December 12,2019)	Day 4 (December 13, 2019)
7:00-8:00	Registration	
8:00 – 8:30	Opening Program	MOL
8:30 – 10:00	CID Presentation Discussion of Presentation Synthesis of Discussion	Finance Presentation Discussion of Presentation Synthesis of Discussion
10:00 – 10:15	BREAK	
10:15 – 12:00	SGOD Presentation	Workshop on PPAs Adjustment and Agreement
12: 00 – 1:00	LUNCH BREAK	
1:00 – 3:00	Discussion of Presentation Synthesis of Discussion	Presentation of Adjusted PPAs
3:00 – 3:15	BREAK	
3:15 – 5:00	Admin Presentation Discussion of Presentation Synthesis of Discussion	Presentation of Adjusted PPAs Closing Program
5:00 – 5:30	Debriefing	



LIST OF PARTICIPANTS
December 10-11, 2019

No.	Name	Sex	Position	School
1	Melinda Buncayo	F	HT-III	Alsam Elem Sch
2	Patrick Bacera	M	T – I	Busal Elem Sch
3	Nerissa Gaela	F	T – I	Dapdap Integrated School
4	Jean Rose Gonzaga	F	T – III	Dapdap Integrated School
5	Jaymark Pabilonia	M	T – I	Domoit Elem Sch
6	Shirley G. Villa	F	T – III	East Palale Elem Sch
7	Kelvin John b. Padera	M	T – I	Eugenio Francia Elem Sch
8	Liza V. De Luna	F	T – I	FELES
9	Samia Joy Rasay	F	T – I	Gibanga Elem Sch
10	Jossie O. Caagbay	F	T – I	Ilasan Elem Sch
11	Leonora De Rama	F	P – II	Ipilan Elem Sch
12	Roselle Batchain	F	T – I	Kalumpang Elem Sch
13	Honey Lenden R. Pilar	F	T – I	Katigan-Alupay Elem Sch
14	Glenda A. Capistrano	F	T – II	Lakawan Elem Sch
15	Luz Pacaigue	F	HT-III	Lalo Elem Sch
16	Lilibeth S. Labita	F	T – I	Lawigue Elem Sch
17	Janedel Caban	F	T – I	Malao-a/Calantas Elem Sch
18	Princess Camelle C. Roces	F	T – I	Masin Elem Sch
19	Jeffrey Dimailig	M	TIC	Mate Elem Sch
20	Rowena C. Oabel	F	T – III	North Palale Elem Sch
21	Wenefredo Baylongo	M	P – I	Pandakake Elem Sch
22	Lalaine Calabano	F	T – III	Potol Elem Sch
23	Maria Paz T. Jamilano	F	MT – 1	South Palale Elem Sch
24	Marian Flores	F	MT – II	TECS I
25	Jocelyn Nanez	F	T – III	TECS II
26	Rowena Abdon	F	T – III	TECS III
27	Mary Joyce B. Jorge	F	T – III	TWCS I
28	Lorenal De Sagun	F	T – III	TWCS II
29	Dennis Labita	M	P – II	TWCS III
30	Lea Clado	F	P – I	TWCS IV
31	Karmela A. Veluz	F	T – I	Valencia Elem Sch
32	Edelyn Aureada	F	T – I	Wakas Elem Sch
33	Raquel Reyes	F	MT – I	West Palale Elem Sch
34	Hernando Cortez	M	MT – 1	Stand Alone SHS
35	Venus Yagyagan	F	T – I	Stand Alone SHS
36	Anna C. Bota	F	T – I	RQMNHS
37	Ofelia Jastiva	F	T – III	West Palale NHS
38	Johncent Roy C. Tiborbo	M	T – III	West Palale NHS
39	Maricel Abella	F	T – III	Luis Palad HIS
40	Aileen Averilla	F	MT – 1	Luis Palad HIS
41	Geraldine Constantino	F	MT – 1	Luis Palad HIS
42	Cynthia Zorilla	F	HT – III	Luis Palad HIS
43	Madel Rubia	F	HT – III	Luis Palad HIS
44	Josephine Ramos	F	HT – III	Luis Palad HIS
45	Marvin Rosales	M	HT – III	Luis Palad HIS

46	Neszi Garcia	F	T – III	Luis Palad HIS
47	Erico Ybardolaza	M	T – III	Luis Palad HIS
48	Wilma Zaide	F	HT – III	Luis Palad HIS
49	Lorena Saul	F	MT – I	Luis Palad HIS
50	Dr. Edwin R. Rodriguez	M	SGOD Chief	SDO – SGOD
51	Maria Corazon A. Borbon	F	SEPS M&E	SDO – SGOD
52	Fideliza V. Lucas	F	SEPS HRTD	SDO – SGOD
53	Marife Lagar	F	PO III	SDO – SGOD
54	Joan Kathleen T. Brizuela	F	EPS II	SDO – SGOD
55	Imelda C. Raymundo	F	CID Chief	SDO – CID
56	Georgia P. Talabong	F	EPS	SDO – CID
57	Dr. Christian Bables	M	EPS	SDO – CID
58	Luzviminda Richelle Quintero	F	EPS	SDO – CID
59	Pelagia Manalang	F	EPS	SDO – CID
60	Ma. Jobelle Malijan	F	ADAS III	SDO – Budget
61	Agnes Luzadas	F	Accountant	SDO – Finance

LIST OF PARTICIPANTS
December 12-13, 2019

No.	Name	Sex	Position	Unit
1	Maylani L. Galicia	F	OIC - ASDS	OSDS
2.	Dr. Edwin R. Rodriguez	M	SGOD - Chief	SGOD
3.	Imelda C. Raymundo	F	CID - Chief	CID
4.	Conrad C. Gabarda	M	AO V	OSDS
5.	Dr. Christian C. Bables	M	EPS	CID
6.	Luzviminda Richelle Quintero	F	EPS	CID
7.	Pelagia Manalang	F	EPS	CID
8.	Georgia P. Talabong	F	EPS	CID
9.	Dr. Joseph Jay Aureada	M	EPS	CID
10.	Louie Fullado	M	EPS	CID
11.	Sherwin Quesa	M	EPS	CID
12.	Mildred Z. Galleno	F	EPS	CID
13.	Sancho C. Calatrava	M	EPS	CID
14.	Generosa Zubieta	F	EPS	CID
15.	Teofila Ocumin	F	EPS II	CID
16.	Edna Eclavea	F	Librarian	CID
17.	Ermelo Escobinas	M	PDO II	CID
18.	Dr. Connie Sia	F	MD	SGOD
19.	Mariles Ferro	F	Nurse II	SGOD
20.	Lailanie Omlas	F	Nurse II	SGOD
21.	Maria Corazon A. Borbon	F	SEPS	SGOD
22.	Fideliza V. Lucas	F	SEPS	SGOD
23.	Marife Lagar	F	PO III	SGOD
24.	Joan Kathleen T. Brizuela	F	EPS II	SGOD
25.	Luzviminda Saludaes	F	EPS II	SGOD
26.	Engr. Jaypee Escobar	M	Senior Tech. Assistant I	SGOD
27.	Nicole May Lagar	F	PDO	SGOD



28	Agnes Luzadas	F	Accountant II	OSDS
29	Benjie Millares	M	AO V	OSDS
30	Josefina Oabel	F	AO IV	OSDS
31	Joy Liwayway Aguila	F	ADAS III	OSDS
32	Ferex Zafranco	F	ADAS III	OSDS
33	Ma. Jobelle Malijan	F	ADAS III	OSDS
34	Cleotilde Cabriga	F	ADAS III	OSDS
35	Rosemarie Morales	F	ADAS III	OSDS
36	Sherelyn Orroyo	F	Teacher II/OIC Records	OSDS
37	Natalio Panganiban	M	ADAS I	OSDS
38	Maria Elizabeth Pastrana	F	ADAS III	OSDS
39	Joritz Philip Cabriga	M	ADA VI	OSDS
40	Beatrice Salazar	F	ADA VI	OSDS
41	Armeen Krystel Zubieta	F	ADA VI	OSDS
42	Juslyn Rose Sanchez	F	ADAS II	OSDS
43	Ronnie Rosales	M	ADAS II	OSDS
44	Frederick Bulandos	M	ADA VI	OSDS
45	Kendrick Cabriga	M	ITO	OSDS
46	Juanito Domirez	M	ADAS II	OSDS
47	Jedd P. Aguilar	F	Dentist II	SGOD
48	Alelie A. Padillo	F	Nurse II	SGOD
49	Dianah Tan	F	AO IV	OSDS
50	Jobelle Maningas	F	ADAS III	OSDS